



## GIFT AID DECLARATION

### WORKPLACE MATTERS

I wish **Workplace Matters** to treat all donations I have made in the past 6 years and all donations I make from the date of this declaration, until further notice, as Gift Aid donations.

**Signature :** \_\_\_\_\_

**Full Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Postcode:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#### Notes

- 1 You may cancel this declaration at any time by notifying Workplace Matters
- 2 Remember to notify the WM if you no longer pay an amount of income tax or capital Gains tax equal to the tax the Board reclaims on your donations.
- 3 If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return
- 4 Please notify the WM if you change your name or address.

**Workplace Matters**  
**41 Holywell Hill**  
**St Albans**  
**Herts**  
**AL1 1HE**

**Workplace Matters** is the working name of Ecumenical Partnership Initiatives  
a Registered Charity No. 1132125 and Co Ltd by Guarantee No. 6951383